

ROTARY PROGRAM WORKSHEET

Please provide the following information to Michelle Jordan via email (michelle.jordan@fumclc.org) or fax (439-8335) as soon as your programs are secured. It is the program chairman's responsibility to contact the meeting venue and set up any audio/visual aids.

Program Chairperson _____ For the Month of _____

Day phone _____ Evening phone _____

E-Mail _____

DATE _____
Speaker(s) _____
Relationship to Topic _____
Topic _____
Contact Speaker at _____
Should press be notified? YES [] NO []

DATE _____
Speaker(s) _____
Relationship to Topic _____
Topic _____
Contact Speaker at _____
Should press be notified? YES [] NO []

DATE _____
Speaker(s) _____
Relationship to Topic _____
Topic _____
Contact Speaker at _____
Should press be notified? YES [] NO []

DATE _____
Speaker(s) _____
Relationship to Topic _____
Topic _____
Contact Speaker at _____
Should press be notified? YES [] NO []

DATE _____
Speaker(s) _____
Relationship to Topic _____
Topic _____
Contact Speaker at _____
Should press be notified? YES [] NO []